

Entry Into The Children's Passport Issuance Alert Program

REQUEST FORM. Complete one form for each child, and submit the completed and signed request to the Office of Children's Issues by mail or fax.

1. Please provide information about each child in order to make the alert system effective. Please print clearly or type the information.

Child's Full Name: _____
Date of Birth: _____
Place of Birth: _____
Sex: _____
Social Security Number: _____
US Passport Number(s): _____
Foreign Passport Number(s): _____
List any other
countries involved: _____

2. Please provide the following information about yourself so that we can acknowledge your request, and alert you in the future.

Your Name: _____
Relationship to the child shown above: _____
Mailing Address: _____

Home Number/Work Number/Fax Number: _____

3. I request that my child's name, as shown above, be entered into the Children's Passport Issuance Alert Program. Please notify me of any pending U.S. passport applications and any other U.S. passports still valid for travel.

Signature: _____ Date: _____
(Customary legal signature of parent or guardian)

Please mail the completed, signed form(s) to the U.S. Department of State, Office of Children's Issues, Washington, D.C. 20520-2818 or fax to 202-736-9133. You will receive a written acknowledgement and additional information.

***As of February 2002 the Department of State is experiencing considerable delays of at least three to four weeks in the delivery of regular mail due to mandated irradiation against harmful substances. We strongly recommend that entry requests be sent using couriers (FedEx, UPS, DHL, Postal Express) to ensure prompt delivery. Please use the following street address when sending requests:*

*U.S. Department of State
Office of Children's Issues
2201 C Street, NW
SA-29, 4th Floor*